

Workshops Terms & Conditions of Booking

1. A non-refundable deposit of £150.00 per person is required at the time of booking and this should be sent with the completed booking form. The balance is due sixty days before the start date of the course. If the balance is not received by this date, Alba Landscapes reserves the right to treat the booking as cancelled.
2. If you are booking within sixty days from the start date, please forward the payment in full together with your completed booking form. All booking forms should be forwarded to:
Alba Landscapes, 1, Findon Lane, Glenrothes, Fife KY7 6GS.
3. In the event of your course being cancelled by Alba Landscapes for whatever reason, your payment including deposit will be refunded in full. Alba Landscapes liability is limited to the amount that you have paid to us.
4. In the event that you cancel more than sixty days before the start of your course any monies including deposit that you have paid to Alba Landscapes is fully refundable.
5. In the event that you cancel between 60 and 30 days before the start of your course, you will receive a 50% refund of the total cost of the course. In the event that the full amount has not been paid no refund will be payable.
6. In the event that you cancel less than 30 days before the start of your course, you will receive a 25% refund of the total cost of the course. However, if the full amount has not been paid no refund will be payable.
7. For cancellations less than 15 days prior to the course then the full amount remains payable. Alba Landscapes may at their discretion allow a full transfer to an alternative date without penalty subject to agreement.
8. Should you wish to cancel your workshop please do so in writing. The date of receipt of your letter will be used to determine if a refund is payable. All notifications of cancellation should be forwarded to Alba Landscapes, 1, Findon Lane, Glenrothes, Fife, KY7 6GS.
9. Alba Landscapes does not accept responsibility for personal injury during the course or any loss or damage to valuables. Course delegates are solely responsible for insuring their own camera equipment and any photographic equipment hired from Alba Landscapes for the duration of the course. Any photographic equipment loaned to a delegate during the course which is returned broken or beyond repair (at the delegates cost) shall be replaced with new by the delegate.